

**PROGRAMME FOR THE ALL INDIA TRADE TEST OF CRAFTSMEN (CONVENTIONAL SYSTEM) UNDER CRAFTSMEN TRAINING SCHEME
TO BE HELD IN JANUARY- 2015**

Date	Day	Time of Commencement	Subject(S) (ENGG. & Non- Engg.) Trades	Secretarial Practice	Architectural Draughtsmanship
12.01.2015	Monday	10.00 AM	* Practical/Typewriting (Job-I,II,III)	*Practical/Typewriting (Job-I,II,III & IV)	Practical –I (Building Construction)
-do-	-do-	02.30 PM	-do-	-do-	-do-
13.01.2015	Tuesday	9.30 AM	*Practical/Shorthand (Dictation@80WPM)	*Practical/Shorthand (Dictation@80WPM)	Practical-II (Architectural Design)
-do-	-do-	02.30 PM	*Practical/Shorthand (Dictation@100WPM)	*Practical/Shorthand (Dictation Business Letter)	-do-
17.01.2015	Saturday	9.30 AM	*Practical/ Stenography (Hindi) Computer Practical	General Knowledge (Written)	Practical-II (Architectural Design)
-do-	-do-	02.30 PM	-do-	-----	-do-
19.01.2015	Monday	9.30 AM	*Practical	-----	Practical-III (CAD)
-do-	-do-	02.30 PM	-do-	-----	-do-
20.01.2015	Tuesday	9.30 AM	*Practical	-----	Practical-IV (Working Drawing)
-do-	-do-	02.30 PM	-do-	-----	-do-
21.01.2015	Wednesday	10.00 AM	Business Management (Optional)	Business Management (Optional)	Business Management (Optional)
-do-	-do-	02.30 PM	Employability Skills/ Social Studies	Employability Skills / Social Studies	Employability Skills / Social Studies
22.01.2015	Thursday	10.00 AM	Trade Theory	Theory(Typewriting)	Allied Theory-I
-do-	-do-	02.30 PM	W/Shop Cal. & Science/ Cognate	Theory (Shorthand)	Theory
23.01.2015	Friday	10.00 AM	Engineering Drawing	General English & Business Correspondence	-----
-do-	-do-	02.30 PM	-----	Secretarial Services	-----

1. All Practical examination will start at 10.00 AM irrespective of Trades on the First day to collect Q.P. packets from Banks. On the consequent days of Practical, the Practical examination will start at 09.30 AM.
2. *The Practical test may be continued only up to 6.30 PM on first day and up to 6.00 PM on each day depending upon the duration of question paper.
3. Lunch Break from 2.00 PM to 2.30 PM for practical examinations only.

For circulation to all concerned.

Punita Bhatia
21/1/2014

(Punita Bhatia)

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